United States Department of State



Foreign Affairs Manual

VOLUME 3 – Personnel

Change Transmittal: PER-695

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3 FAM 7250 ASSIGNMENTS, TRANSFERS, AND DETAILS

3 FAM 7270 THIRD-COUNTRY NATIONAL (TCN)

Changes

- 1. This Change Transmittal issues an administrative change initiated by the Office of Directives Management. Links in the subchapter that referenced 6 FAM were updated.
- 2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance is new or a revision where more than half the words have changed, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
- 3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
- 4. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

- 1. Remove and discard the old 3 FAM 7250 (CT:PER-678; 06-22-2012) and insert the new 3 FAM 7250 (CT:PER-695; 05-29-2013).
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3. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:PER-695, and initial.

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- 1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
- 2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
- 3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.